

INTERNATIONAL LIQUID CRYSTAL SOCIETY

(ILCS)

BYLAWS

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Edited By

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INTERNATIONAL LIQUID CRYSTAL SOCIETY

The ILCS is a voluntary, non-profit international organization. Its objectives are to:

- (i) encourage the scientific and educational advancement of liquid crystals and associated phenomena,
- (ii) provide a forum for individuals and organizations to exchange information and ideas relating to liquid crystals; and
- (iii) serve the needs of the liquid crystal community, including both individual scientists and the industry.

Membership of the Society consists of student members, associate members, members, honored members, sustaining members, and affiliate society members. (See the bylaws for more details.)

BYLAWS
of the
International Liquid Crystal Society

Article 1 - Name

The Society shall be called *The International Liquid Crystal Society*, hereafter called the ILCS.

Article 2 - Objectives and Scope

1. The objectives of this Society shall be to:
 - (a) encourage the scientific and educational advancement of liquid crystals and associated phenomena.
 - (b) provide a forum for individuals and organizations to exchange information and ideas relating to liquid crystals.
 - (c) serve the needs of the liquid crystal community, including both individual scientists and industry.

2. The scope of the ILCS is fully international.

Article 3 – Membership

1. Grades and Qualifications

- (a) **Student member** - An individual pursuing an undergraduate or graduate degree.
- (b) **Associate Member** - An individual not active in a profession related to the field of liquid crystals but who is interested in furthering the objectives of the ILCS.
- (c) **Member** - An individual active in a profession related to the field of liquid crystals who has at least a bachelor's degree or its equivalent.
- (d) **Life Member** – An individual active in the profession related to the field of liquid crystals or interested in furthering the objectives of the ILCS.
- (e) **Honored Member** - An individual whose outstanding contributions to the field of liquid crystals have been recognized through induction of the individual into the ILCS as a Member with Honored status.
- (f) **Sustaining Member** - A corporation or other business organization interested in furthering the objectives of the ILCS by means of a financially supporting role.
- (g) **Affiliate Society Member** - An organization, other than a corporation or business, interested in furthering the objectives of the ILCS.

2. Privileges

All Members, Honored Members and Student Members in good standing (except that, Associate, Sustaining Members and Affiliate Society Members may not vote, hold office or serve on the Nominating Committee), shall have equal privileges including the right to:

(a) Vote for Officers and Directors and vote on such other Society matters as require polling of the membership.

(b) Hold offices and membership in standing committees.

Article 4 – Dues

Each member of the ILCS (except Honored Members and Life Members) shall contribute dues annually in accordance with their grades and on a schedule as determined by the Board of Directors.

Life Members shall make a one-time payments for this grade as determined by the Board of Directors. Life members are not required any annual dues to maintain their membership.

Honored Members will be exempt from paying annual membership dues and registration fees for International Liquid Crystal Conferences.

Article 5 – Officers

1. The officers of the ILCS shall be President, Past-President, Vice-President, Secretary, Membership Secretary and Treasurer, who with the approval of the Board of Directors and assistance of duly appointed committees, shall conduct the business of the Society.
2. The term of office for each officer shall be four years.
3. The President and Vice President are limited to one term of office and have to wait four years before being considered for re-election to the same office.
4. After four years of having one President from a particular country, the next President shall be elected from another country.
5. Any member in good standing at the time of nomination is eligible for each office.
6. The duties and authority for each office are as follows:

(a) **President** - The President shall be the principal executive officer of the Society and, subject to the control of the Board of Directors, shall in general supervise and control all the business and affairs of the Society. He or she shall, when present, preside at all general business meetings of the Society.

(b) **Past-President** – The President during the past four year term shall serve as the Past-President of the ILCS. His/her role will to provide historic perspective, guidance, and continuity to the activities and policies of the ILCS. The Past-President shall perform such other duties as may be assigned to him or her by the President or by the Board of Directors.

(c) **Vice-President** - The Vice-President shall act in place of the President if the latter is unable to perform his or her duties. The Vice-President shall perform such other duties as may be assigned to him or her by the President or by the Board of Directors.

(d) **Secretary** - The Secretary shall:

- (i) Maintain the records of the Society.
- (ii) Prepare an agenda and the minutes of all meetings of the officers.
- (iii) See that all notices are duly given in accordance with the provision of these bylaws.

(e) **Membership Secretary** - The Membership Secretary shall:

- (i) Maintain a current list and record of all members of the Society.
- (ii) Ensure that the membership list is available to members of the Society.
- (iii) Ensure that membership renewal notices are sent at an appropriate time to members.

(e) **Treasurer** - The Treasurer shall:

- (i) Be responsible for the financial affairs of the Society.
- (ii) Prepare a budget of income and expenses each year and submit it to the President. The account books shall be open to inspection by any and all members of the Board of Directors at all reasonable times.

7. Vacancies occurring for any reason between elections in the office of the President, will be filled by the Vice-President. Vacancies in other offices will be filled by a majority vote of a quorum of the Board of Directors.

Article 6 - Board of Directors

1 (a) The Board of Directors shall consist of the Officers, the Regional Representatives, and Representatives from each National Liquid Crystal Society which is an Affiliate Society member. The President of the Society shall serve as Chairman of the Board.

1 (b) The Regional Representatives shall be appointed biennially by the Board of Directors to represent geographic areas of significant liquid crystal activity in which a National Liquid Crystal Society does not exist. The Regional Representatives shall be responsible for the promotion of ILCS interests and establishment of new chapters in these areas. The Regional Representatives will prepare the proposals for the formation of local chapters in their regions for approval by the Board of Directors. This should include selection of temporary officers and assistance in formulating bylaws for the local chapters that are consistent with the ILCS bylaws.

2 All Society powers shall be exercised by or under the authority of, and the business and affairs of the Society shall be controlled by, the Board of Directors.

Article 7 – Committees

1. Executive Committee

- (a) The Executive Committee consists of the President, Vice-President, Secretary, Membership Secretary and Treasurer with the President acting as Committee Chairman.
- (b) The Committee shall conduct the business of the ILCS under the terms of the bylaws and the general guidance of the Board of Directors.

2. Nominating Committee

- (a) The Nominating Committee shall consist of the last two Presidents and additional members appointed by the Board of Directors.
- (b) The Committee shall have final responsibility for selection of candidates submitted to the membership for elected office, and shall not be subject to review of the Board of Directors.

3. All other committee chairpersons shall be appointed by the President with the advice and consent of the Board of Directors. They consist of:

- (a) Conference Committee - To select through ballot and approve the location and organizing committee of the International Liquid Crystal Conference, which will take place biennially. The Conference Committee will also solicit sponsors and supervise international conferences.
- (b) Honors and Awards Committee - To solicit nominations, select, and review suitable candidates for Honored Membership of the Society. Election of individuals to Honored status must be approved first by the Honors and Awards Committee and then by the Board of Directors.

To solicit nominations and review candidates for the Glenn H. Brown Award, and recommend such honors and other awards as may become appropriate to the ILCS.

The Awards Committee shall follow the Guidelines, approved by the Board of Directors, for the selection of candidates for the Honored Membership and Glenn H. Brown Awards.

- (c) Publications Committee - To publish, either in electronic or hard copy form, the official magazine of the Society, "Liquid Crystals Today". The Society will not publish conference proceedings, books or monographs of any kind.

Other committees may be created by the President with the approval of the Board of Directors.

Article 8 - Nominations and Elections

- 1. The President and Vice-President shall be elected by members of the Society by mail or E-mail ballot. Elections shall be conducted by the Nominating Committee.

2. The Secretary, Membership Secretary and Treasurer shall be appointed by the Board of Directors.
3. National Liquid Crystal Society Representatives will be elected by the members of their own local National Liquid Crystal Society.
4. Regional Representatives will be appointed by the Board of Directors.

Article 9 - National Liquid Crystal Societies

1. It is the intent of the Society that a major portion of ILCS activities shall be performed within National Liquid Crystal Societies. The Board of Directors shall establish and maintain a set of regulations for the Organization of such National Liquid Crystal Societies on petition of membership. Every member shall be encouraged but not required to belong to a National Liquid Crystal Society.

Article 10 – Amendments

Any group of ten or more members may, by signed petition submitted to the Board of Directors, propose an amendment of these bylaws.

The Board of Directors shall, at its discretion, review the petition or establish a committee to review the petition and make recommendations to the membership. The Secretary shall be directed to submit the proposed amendment, together with the committee recommendations for approval by majority vote of all members in good standing with the next ballot.